

# Rental Agreement

## Heritage Park Event & Retreat Center LLC

Heritage Park Event & Retreat Center::C (hereinafter "Heritage Park") and

\_\_\_\_\_ Renter") agree as follows:

1. Renter is entitled to use Heritage Park from the times of 11:00 a.m. on \_\_\_\_\_ to \_\_\_\_\_ for the following type of event:(Specify wedding, corporate retreat, family reunion, etc) In consideration of payment to Heritage Park, with an estimated number of        guests, for a total charge of \$\_\_\_\_\_, plus a \$500, refundable security deposit, to be refunded as soon as the property can be inspected for damages.

Explanation of Charge	Charge	Date Due	Date Paid
Non-refundable deposit (applicable toward rental fee), due within one week of time reservation is made. Dates will not be held if deposit not received.	\$500		
Half of Remaining Facility rental fee (non-refundable), due 60 days prior to event			
Extra Rentals (including additional chairs, tables, tents, <b>Alcohol</b> etc.), due two weeks prior to event			
Remaining Facility Rental Fee due two weeks prior to event			

Total Rental Fees:        \$.        (+500 refundable security deposit, or Credit card on file.)

2. For a full break-down of costs, see price break-down worksheet attached.
3. All amounts above include any applicable taxes.
4. Any amounts paid by credit card will incur an additional 3% processing fee to be paid by Renter.
5. Renter is responsible for any and all damage done to the facilities or property by Renter or any person who is a guest of Renter on the date(s) of use. If damage occurs, Renter

agrees to immediately inform Heritage Park of such damage, agrees that Heritage Park may deduct monies as necessary to repair or replace such damage from the Security Deposit , and to pay all amounts invoiced for damage that exceed the amount of the Security Deposit within 10 days. INITIAL \_\_\_\_\_

6. Heritage Park is not responsible or liable for lost, damaged, or stolen property.
7. Renter agrees to not conduct or participate in any dangerous or other activities at Heritage Park that a reasonable person would consider as having an above-average risk of injury to any person. Renter agrees to indemnify and hold Heritage Park harmless for any accident of, or injury to, Renter or Renter's guests during Renter's use of Heritage Park. Renter is responsible for any medical or accident insurance for Renter and Renter's guests. INITIAL\_\_\_\_\_

Documentation of this Insurance will be required by 2 weeks prior to event \_\_\_\_\_(date).

Event Insurance can be obtained at <http://theeventhelper.com> or

<http://www.specialeventinsurances.com/special-event-insurance.html>.

8. NO SMOKING is allowed inside any building. NO PETS are allowed inside any building. Renter will inform Renter's guests of these rules.
9. Renter agrees not to serve alcohol, of any kind, to the guests at their wedding/reception (with the exception of a champagne toast, in which case one glass of champagne per guest over the age of 21 is permitted).

**OR**, Renter agrees to pay the Heritage Park Alcohol Fee of \$500, AND hire a licensed and bonded (insured) bartender/bartender service to serve all alcohol. Documentation of said licenses and insurance required 2 weeks prior to event. INITIAL\_\_\_\_\_

10. RENTAL FEES covers ordinary and usual cleaning. Any extraordinary cleaning, as determined by Heritage Park (including, but not limited to, large stains or un-cleaned spills or vomit, un-bagged trash, and general BBQ cleaning) made necessary by Renter's use shall be considered damage for which Heritage Park may charge \$75.00/hr. and deduct the total from the Security Deposit. INITIAL\_\_\_\_\_

11. Renter agrees to pay all amounts due on the dates specified above, and to pay all amounts for which an invoice is received within 10 days. Any unpaid balance shall incur interest at the rate of 1% per month.
12. If Heritage Park becomes unavailable due to power outages, natural disasters or other Acts of God, Heritage Park will refund all amounts received from Renter and Renter's rights and remedies shall be limited to such refund.
13. Should either Heritage Park or Renter bring cause of action against the other party arising from or relating to this Agreement, the prevailing party in such proceeding shall be entitled to recover reasonable attorney fees and other court costs.

HERITAGE PARK EVENT &  
RETREAT CENTER LLC

By: \_\_\_\_\_  
Date

1760 Down River Drive \_\_\_\_\_  
Address

Woodland, WA. 98674 \_\_\_\_\_  
City, State, Zip Code

(360)-823-9049 \_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

RENTER:

By: \_\_\_\_\_  
Date

\_\_\_\_\_  
Name Printed & Title if applicable

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Email

\_\_\_\_\_  
Phone & Cell Phone

# Extra Rentals Worksheet

Rental	# Available	# Wanted	Price EA.	Total Price
Additional White Folding chairs**	150		\$ 1.00	
Additional Rectangular tables**	10		\$ 10.00	
60" Round Tables	15		\$ 10.00	
Cocktail Tables	10		\$ 10.00	
Large BBQ (1 available):	1		\$ 75.00	
Small BBQ (1 available):	1		\$ 35.00	
Bose Stereo System w/microphone	1		\$ 150.00	
Wine Barrels	3 Large, 2 short		\$ 20.00	

\*\* Each venue rental comes with 10 rectangular tables and 100 white chairs.

\*\*\*To be used with provided tea lights or flowers only